



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement

2016/2017 – 2020-2021²
between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
PARTIUM CHRISTIAN UNIVERSITY Erasmus+ Office Str. Primăriei nr.36 410209 ORADEA	RO ORADEA02	Institutional Erasmus coordinator: Timea Ardelean erasmusoke@gmail.com +40-259-406282 Departmental coordinator: Előd Izsák izsakelod@gmail.com	www.partium.ro/hu/erasmus http://grafika.partium.ro/hu

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Budapest Metropolitan University	HU BUDAPES45	International Director - Denissza Bianar dbianar@metropolitan.hu	http://metropolitan.hu/en/ http://www.metropolitan.hu/en/admission/90/international-directorate.html http://www.metropolitan.hu/en/programs
		Administrative Coordinator - Zsuzsanna Rabai International Relations Officer erasmus@metropolitan.hu	

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Stud y cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO ORADEA02	HU BUDAPES45	0213	Fine arts	1 st , 2 nd	4 students=20 months	Only by individual agreement
HU BUDAPES45	RO ORADEA02	0213	Fine arts	1 st , 2 nd	4 students=20 months	Only by individual agreement

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				<i>[total number of days of teaching periods or average duration *]</i>	
RO ORADEA02	HU BUDAPES45	0213	Fine arts	5-14	-
HU BUDAPES45	RO ORADEA02	0213	Fine arts	5-14	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
RO ORADEA02	0213	EN	HU	B2	C1
HU BUDAPES45	0213	EN	HU	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

RO ORADEA02:

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

- Incoming students receive minimum 20 credits in their subject area. Students are also allowed to take courses in other study fields.
- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- Services for incoming students:
 - Orientation Day is organized for international students each semester where students get information about the university in general, administrative issues, student activities, the Hungarian language course, and other services.
 - Hungarian language (and culture) courses are offered for incoming students in the frame of Summer University programmes <http://www.partium.ro/colloquia/>
- For the implementation of STA/STT-mobilities, a letter of invitation – issued by institutional Erasmus Coordinator at PCU – is required.

Additional requirement at Metropolitan: The Orientation Week prior to the start of the study period is compulsory for all Incoming students.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO ORADEA02	Nomination deadline: 30 May;	Nomination deadline: 10 November;
HU BUDAPES45	15 June	15 November

RO ORADEA02:

- Academic calendar:
 - Autumn semester: from 1st October (usually the closest week to 1st October), till December (usually about one week before Christmas)
 - Spring semester: from February (usually the last week of February), till June (usually the last week of June)
 - Partner Institution should send nominations to erasmuspke@gmail.com specifying the name, field of study, academic year and semester, number of months and e-mail address of the nominated student(s).
2. The receiving institution will send its decision within 4 weeks.
 3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI.

4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the Institutions

RO ORADEA02

Grading system in Romania:

ECTS grading scale:

<u>ECTS Grade</u>	<u>Romanian Grade</u>	<u>Definition</u>	
A	10	EXCELLENT	outstanding performance with only minor errors
B	9	VERY GOOD	above the average standard but with some errors
C	7-8	GOOD	generally sound work with a number of notable errors
D	6	SATISFACTORY	fair but with significant shortcomings
E	5	SUFFICIENT	performance meets the minimum criteria
F	4-1	FAIL	considerable further work is required

ECTS credits:

one semester

one full academic year

30 ECTS credits

60 ECTS credits

Grading system of Budapest Metropolitan University

<u>Local Grades</u>	<u>Grade Points</u>	<u>ECTS Grades</u>
<u>5</u>	<u>5</u>	<u>A</u>
<u>4</u>	<u>4</u>	<u>B</u>
<u>3</u>	<u>3</u>	<u>C</u>

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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ORADEA02	General Inspectorate for Immigration Bihor County Immigration Service	http://ori.mai.gov.ro/contact/form/en/bihor/5
HU BUDAPES45	erasmus@metropolitan.hu	http://www.metropolitan.hu/en/international-relations/154/visa-residence-permit.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ORADEA02	Ms Timea Ardelean Erasmus+ Office Tel: +40-259-406282 Fax: +40-259-406282 E-mail: erasmuspke@gmail.com	http://www.partium.ro/en in English
HU BUDAPES45	erasmus@metropolitan.hu	http://www.metropolitan.hu/en/international-relations/156/health.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO ORADEA02	Arany János Dormitory RO 410209 Oradea, str. Primăriei, nr. 36 Tel: +40-745-640-305; +40- 259-439-931 E- mail: ajkollegium@gmail.com	http://kollegium.partium.ro/hu
HU BUDAPES45	erasmus@metropolitan.hu	http://www.metropolitan.hu/en/practical-information/109/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Seal ⁷
RO ORADEA02	Dr. Iosif PALFI Rector	21.02.2017	
HU BUDAPES45	Denissza Blanár Institutional Erasmus+ Coordinator, International Director	09.08.2017	
HU BUDAPES45	Dr habil László Vass rector	01.03.2017	

⁷ Scanned signatures are accepted

